

Summary of Grout Museum Contracted Support through City of Waterloo

11/15/24

Fiscal Year 2025 Budget

	YTD	FY 24
	7/1/24-10/31/24	Levy Budget
Operation Expenses:		
Wages & Employee Benefits	\$ 113,266.71	\$316,805.40
Charge card fees (MC/VISA)	\$ 2,801.29	\$4,010.00
Exhibit building and repairs	\$ 3,844.01	\$13,947.60
Publications and Dues	\$ 1,482.00	\$4,400.00
Travel	\$ 1,257.98	\$2,130.00
Office Supplies	\$ 1,844.36	\$3,000.00
Legal and Accounting Fees	\$ 2,795.92	\$23,945.00
Grout Insurance	\$ 11,430.84	\$53,890.00
Utilities - Gas, Electric, Phone	\$ 45,968.83	\$120,000.00
Postage - mailings and meter	\$ 1,475.04	\$3,340.00
Building Maintenance	\$ 5,449.81	\$17,000.00
Janitorial and Kitchen supplies	\$ 5,034.10	\$7,500.00
Grounds	\$ 651.51	\$7,000.00
Misc. Expenses	\$ 1,054.92	\$500.00
Equipment repairs & Computer Maintenance	\$ 4,257.03	\$12,000.00
Service Contracts - Building and Machines	\$ 10,522.07	\$35,532.00
Total Operating Expense	\$ 213,136.42	\$625,000.00

**These documents are unaudited and intended for Board Reporting purposes only.