

Summary of Grout Museum Contracted Support through City of Waterloo

2/5/25

Fiscal Year 2025 Budget

	YTD	FY 25
	7/1/24-1/31/25	Support Budget
Operation Expenses:		
Wages & Employee Benefits	\$ 167,752.81	\$316,805.40
Charge card fees (MC/VISA)	\$ 2,969.69	\$4,010.00
Exhibit building and repairs	\$ 5,684.89	\$13,947.60
Publications and Dues	\$ 4,229.50	\$4,400.00
Travel	\$ 1,380.98	\$2,130.00
Office Supplies	\$ 2,320.76	\$3,000.00
Legal and Accounting Fees	\$ 23,363.66	\$23,945.00
Grout Insurance	\$ 28,616.66	\$53,890.00
Utilities - Gas, Electric, Phone	\$ 77,860.01	\$120,000.00
Postage - mailings and meter	\$ 2,364.41	\$3,340.00
Building Maintenance	\$ 13,434.84	\$17,000.00
Janitorial and Kitchen supplies	\$ 7,534.66	\$7,500.00
Grounds	\$ 2,167.79	\$7,000.00
Misc. Expenses	\$ 1,280.83	\$500.00
Equipment repairs & Computer Maintenance	\$ 8,270.92	\$12,000.00
Service Contracts - Building and Machines	\$ 20,153.01	\$35,532.00
Total Operating Expense	\$ 369,385.42	\$625,000.00

**These documents are unaudited and intended for Board Reporting purposes only.