

Summary of Grout Museum Contracted Support through City of Waterloo

1/8/25

Fiscal Year 2025 Budget

	YTD	FY 25
	7/1/24-12/31/24	Support budget
Operation Expenses:		
Wages & Employee Benefits	\$ 151,036.77	\$316,805.40
Charge card fees (MC/VISA)	\$ 2,635.37	\$4,010.00
Exhibit building and repairs	\$ 5,156.48	\$13,947.60
Publications and Dues	\$ 4,044.50	\$4,400.00
Travel	\$ 1,380.98	\$2,130.00
Office Supplies	\$ 2,155.49	\$3,000.00
Legal and Accounting Fees	\$ 18,363.66	\$23,945.00
Grout Insurance	\$ 20,403.34	\$53,890.00
Utilities - Gas, Electric, Phone	\$ 66,894.15	\$120,000.00
Postage - mailings and meter	\$ 1,388.94	\$3,340.00
Building Maintenance	\$ 9,179.20	\$17,000.00
Janitorial and Kitchen supplies	\$ 7,287.62	\$7,500.00
Grounds	\$ 1,565.07	\$7,000.00
Misc. Expenses	\$ 1,280.83	\$500.00
Equipment repairs & Computer Maintenance	\$ 7,426.00	\$12,000.00
Service Contracts - Building and Machines	\$ 17,104.02	\$35,532.00
Total Operating Expense	\$ 317,302.42	\$625,000.00

**These documents are unaudited and intended for Board Reporting purposes only.