

MINUTES FROM THE
GROUT MUSEUM, INC.
BOARD OF DIRECTORS MEETING

November 20, 2024

PRESENT:

TRUSTEES: Edward J. Gallagher, Mary Potter, Steve Schmitt, and Mary Ellen Warren

DIRECTORS: Henry Bevel, Matthew Gilbert, and Matt Slinker with FGHH

ABSENT Barbara Corson, Belinda Creighton-Smith, Tammy Fleming, and Nia Wilder

STAFF: Margaret Moye - Executive Director, Diane Popelka – Director of Finance & HR, and Alan Sweeney – Director of Facilities & Exhibits

The Grout Museum, Inc. Board of Directors meeting was called to order at 12:04 PM by President, Edward J. Gallagher.

Conflict of Interest: No board members or staff reported a conflict of interest for the month of November 2024.

BOARD MINUTES: Motion by Steve Schmitt seconded by Mary Potter to approve October 16, 2024, Board meeting minutes. Motion carried.

BOARD FINANCIAL REPORTS: Motion by Steve Schmitt seconded by Mary Potter to file for audit the October 31, 2024 board financial reports. Motion carried.

ACCESSION AND DEACCESSION REPORT: Motion by Mary Potter seconded by Matthew Gilbert to approve the November 2024 accession items for Collections. Motion carried. **Motion by Matthew Gilbert seconded by Mary Ellen Warren to approve the November 2024 deaccession items for Collections.** Motion carried. **Motion by Mary Potter seconded by Mary Ellen Warren to approve collections change to Seasonal Collection Policy.** Motion carried.

ADJORN MEETING: Motion by Steve Schmitt seconded by Mary Ellen Warren to adjourn meeting at 12:56 pm. Motion carried.

Next Board Meeting will be Wednesday, January 15, 2025, at noon.

Submitted by Diane Popelka, Director of Finance and HR